

**Mickleover Surgery**

**Patient Reference Group Meeting Thursday 5 September 2019**

<b>PRESENT AT THE MEETING</b>	<b>APOLOGIES</b>
Lesley Wells	Anne Murfin
Gail Johnson	Gerry Fryer
Sue Atherton	Angela Maine
Jean Parry	
Judith Wilmot	
Brenda Bell	
David Bell	
Stephanie Shepherd	

<b>MINUTES</b>		
1.	<p><b>Welcome /housekeeping</b></p> <p>Lesley opened the meeting by welcoming all attendees.</p>	
2.	<p>Lesley informed the group that the planned presentation by Nina Powe from Volunteering Partnerships had been cancelled due to unforeseen circumstances. However, Stephanie has received an email indicating that Nina would be happy to attend a future meeting, possibly in November.</p>	<p>Anne to liaise with Nina Powe to arrange an alternative date.</p>
3.	<p><b>Apologies-As above</b></p> <p>Lesley informed the group that Liz and Brian Greaves had resigned from the group. Stephanie mentioned that she had accepted their resignation and had extended a welcome for both Liz and Brian to re-join the group should circumstances change and they wish to do so in the future.</p> <p>Stephanie informed the group that Gerry Fryer has also decided to resign from the group. Gerry asked Stephanie to pass on best wishes for the future to his fellow members of the group.</p>	
4.	<p><b>Minutes of the Last Meeting</b></p> <p>Minutes of the last meeting held on 11 July 2019 were reviewed and agreed to accurately reflect the discussion which took place at the meeting.</p> <p>As no one had looked at the National Patient Survey Lesley asked the group to review the questions in the survey and select those to be included in the patient group survey for 2019/20.</p>	<p>All members of the group to look at the National Patient Survey. Stephanie to print out a copy of the survey for Jean.</p>

5.	<p><b>Flu Clinics</b></p> <p>Over 65 flu clinics have been arranged for Wednesday 2 October and Wednesday 9 October.</p> <p>Lesley and Sue volunteered to help on 2 October and Jean and Lesley volunteered to help on 9 October. Gail is happy to help with further clinic dates.</p>	
<b>ANY OTHER BUSINESS</b>		
	<p>Stephanie advised the group that an informal list closure had been approved and thanked the group for their support with this.</p> <p>Stephanie also advised the group that the surgery telephone system had been affected by a fire locally. Currently a fall back system is being used resulting in reduced telephone access at the practice.</p>	
<b>NEXT MEETING</b>		
	<p>The next meeting of the group will be on Thursday 7 November 2019 at 6.30pm at Mickleover Surgery.</p> <p>Lesley gave her apologies in advance for the next meeting.</p>	