

Mickleover Surgery

Patient Reference Group Meeting Thursday 9<sup>th</sup> January 2020

PRESENT AT THE MEETING	APOLOGIES
Anne Murfin	None-all attending
Gail Johnson	
Jean Parry	
Judith Wilmot	
Brenda Bell	
David Bell	
Sue Atherton	
Lesley Wells	
Stephanie Shepherd	
Angela Maine	

MINUTES		
1.	<p><b>Welcome /housekeeping</b></p> <p>Anne opened the meeting by welcoming all attendees and wishing everyone a Happy New Year.</p>	
2.	<p><b>Apologies</b></p> <p>As Above</p>	
3.	<p><b>Minutes of the Last Meeting</b></p> <p>Minutes of the last meeting were agreed to be an accurate reflection of the discussion which took place at the meeting.</p>	
4.	<p><b>Preparation for the Planning Meeting in March</b></p> <p>The March meeting will be planning ahead and setting dates for the next year and reviewing roles within the group. Anne asked all members to think of ideas for health promotions, displays or speakers to be discussed at this meeting.</p>	
5.	<p><b>Practice Website</b></p> <p>Stephanie asked the group for any feedback on the new practice website following the demonstration at the last meeting. Unfortunately no-one had looked at the website in advance of the meeting.</p>	Members to look at the new website.
6.	<p><b>Flu Clinics</b></p> <p>Stephanie thanked the members for their help during the flu clinics. This year's campaign has not been too successful due to a number of patients having had their vaccine at a pharmacy.</p>	

7.	<p><b>CQC</b></p> <p>Stephanie advised the group that a focussed CQC inspection had been carried out on 25 November 2019. The inspection found there to be no breaches or concerns and that appropriate systems were in place in all areas inspected.</p>	
8.	<p><b>ACP</b></p> <p>Stephanie advised the group that the Advanced Clinical Practitioner left her post at the end of December. Stephanie also advised that staffing is currently under review.</p>	
<b>ANY OTHER BUSINESS</b>		
	<p><b>Social Event-</b> After discussion the group decided to go for afternoon tea on Friday 7<sup>th</sup> February 2020 at 2.30pm to Hackwood. David will make the booking and inform Anne.</p> <p><b>Apologies-</b>Sue gave her apologies in advance for the next meeting</p>	David to book the social event.
<b>NEXT MEETING</b>		
	<p>The next meeting of the group will be on Thursday 5<sup>th</sup> March 2020 at 6.30pm at Mickleover Surgery.</p>	All members of the group to come prepared with their ideas and suggestions.